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VAULTS 227 - 227A - 227B - 227C

Attachment 1 reflects the present layout for these vaults. Attachment 2 is the proposed layout. Comparative figures on file material and file capacities in cubic feet are as follows:

	<u>File Material</u>	<u>Present Capacity</u>	<u>Proposed Capacity</u>
227	66.2	99.5	23.8
227A	84.1	93.5	0.0
227B	73.7	94.1	336.0
227C	<u>149.5</u>	<u>180.0</u>	<u>336.0</u>
	373.5	467.1	695.8

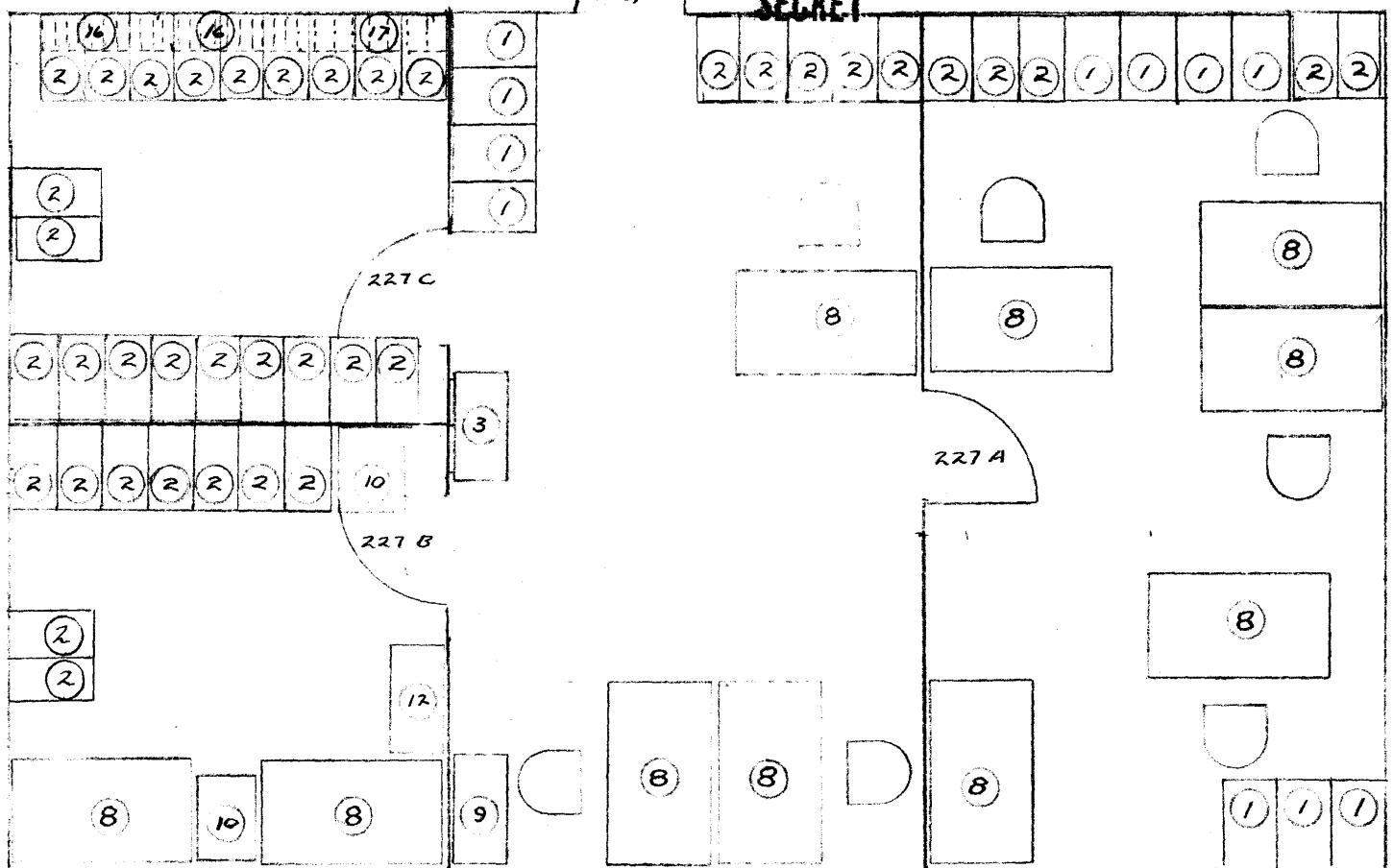
The present equipment is filled to within 19 percent of its capacity and this is too full to provide comfortable working room. (Note: This includes boxed material not presently in the cabinets.) The proposed layout will provide 46.5 percent expansion. Additional potential storage area in Room 227 is shown by the dotted lines. This additional storage space would increase your expansion possibilities to 61 percent. However, it is not needed at this time. Except for the card indices at the entrance to 227 B & C, Rooms 227 and 227A, under this plan, will be entirely free for use as desk space.

Alternate One - In Room 227C, leave the row of nine letter cabinets against the south wall topped with the pigeonhole racks used for filing stamps and pads. (Under the first proposal, these stamps would be placed in cardboard containers and stored in regular shelf files.) The file storage capacity would be approximately the same under this alternate plan.

Alternate Two - If the occupants in Room 227A find it more convenient to have their records in the same room, their file capacity can be doubled with a decrease in the space requirements if a row of four sections of shelving is placed at each end of the room.

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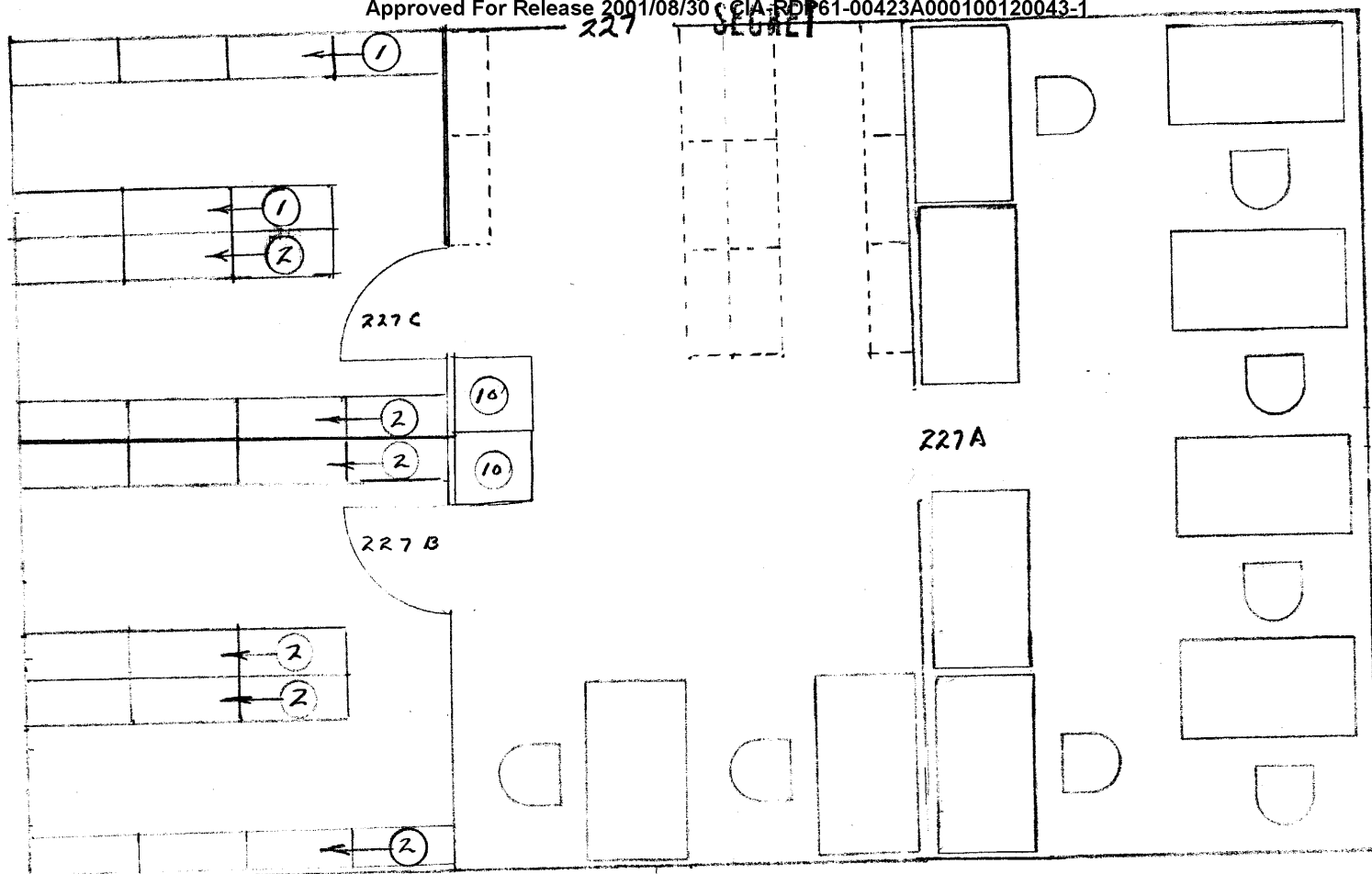
1. 4 DR LEGAL
2. 5 DR LETTER
3. SHELVES 8 HI-18-36
8. 60' TABLE OR DESK
9. BOOKCASE - 2 SEC.

10. 5x8 CO. CAB 7DR.
12. TABLE 34"
16. PIGEON HOLE RACK 14'x48" W/4"x4"
17. " " " 48'x48" W/6"x6"

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ATTACHMENT 1

PROPOSED
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- 1. 8 HI-LETTER SHELVES
- 2. 8 HI-LEGAL SHELVES
- 10. 5XB CD CAB-7DR.

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ATTACHMENT - 2